

AGENDA UUCS BOARD MEETING

2018-09-05

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Template

Topic

Description

Goal

Comments

Action Items

Attendance

- Board
 - Rev. Alexa Fraser

- Zubair Suri
- Hannah Hamilton
- Kim Fitzgerald
- Sharon Williams
- Albert Pucio
- Other Committee Representatives
 - Mark Lorenz (Search Committee)
 - Yvonne Centala (Search Committee)

6:00 Dinner

6:30 Check-in

6:40 RE Update

1. Search committee still looking for a quarter time RE coordinator.
 - a. Maybe reach out to Cindy Guyante
2. New year starting Sep 16.
3. Volunteer training got canceled because of lack of participation.
 - a. Kim said that it used to be that parents were expected to attend the volunteer training and volunteer in some capacity.
4. They need finalized cottage meeting dates to arrange childcare. To present the results of the Search Committee canvass
 - a. 63 responses received
 - b. We're shooting for 80
 - i. Sep 30 and Oct 7 11:15 to 12:15
5. Anything else?

6:45 Messaging/Communication

Various congregants have raised concerns or sought clarification about two important decisions recently:

1. Decision to support single social justice cause
 - a. Discussion was had but messaging needs to be a little stronger
 - b. Clarification needed
2. Search for full time minister
 - a. Needed for for growth
 - b. Also needed for Community Outreach and other factors

Goals

1. How do we fill the communication gap for each of these two items?
 - a. Should we have a dedicated time during ministry minute to address them?
 - i. Not enough time
 - ii. A longer ministry minute
 - b. Should we hold a separate information session after service for people who are interested?
 - i. Maybe have something after service
 - c. Should we call up a separate meeting of the congregation?
 - d. Should we send out a general communication email?
 - e. This is a long running problem
 - i. We try three of these methods, maybe a layered multi faceted approach might be in order
 - ii. Plan (for both points)
 1. Make an announcement of the topic
 2. Post it in Illuminate
 3. Offer a discussion after service, in the Sanctuary

2. How do we identify which groups of people, or the whole congregation, need to be involved in what kind of decision making? For example, need to keep stewardship involved with ministry search and any changes in financial targets or reallocations.

7:00 Sub-Tenants

Quba Center is going to lease four rooms behind the sanctuary M-F from 7:45am-4pm between now and Nov for \$100 per day. It will result in total of \$4,900 income from the rent until November.

1. The Quba Center has started with making use of the space. (Thanks Terry and Hannah!)
2. There's a chance they might stay longer

Goals

1. Just an update for everyone. Any concerns?

7:05 Reallocation of leftover funds from Partner Church Program

There are \$1,184.82 leftover funds in the partner church program from prior years. We have not participated in the program for at least the last two years.

Goals

1. Can we reallocate all or some of it to Backpack Coalition program? If we are still doing poetry slam then we can keep some portion for that. Otherwise can we reallocate all of it to backpack coalition?
2. There's a UUA Partner Church council could be contacted and the funds forwarded there. This is an option.

Question:

Is there a precedent to reallocate funds? Yes, salary line item for RE. Via vote? Perhaps we can talk to the members of the Partner Church effort for their thoughts. Maybe Gus would be the contact, re-establish the team to consult on how to disperse these funds.

7:15 Backpack Coalition

Ben has agreed to lead the effort from UUCS this year.

Sharon has agreed to be the board liaison for this program.

Update from Zubair after talking to Ben.

Goal: Update everyone about the status.

7:20 Settled Minister Search Committee Update

Please review the search committee [status report](#).

Goals:

1. Get update on survey received so far.
2. Vote (again?) on SC conducting Cottage Meetings on September 30 and October 7 following Sunday service.
3. Advise SC of the Board's recommendation for tentative dates for "Candidate Week".
4. The plan for conducting the cottage meetings is Sep 29 and the first cottage meeting is scheduled for Sep 30. Shouldn't SC target the plan to be completed at least a week before (Sep 23?) the first cottage meeting on Sep 30?
5. Website/Multimedia package outline finished
 - a. Invites to describe committees
6. Negotiating team is meeting
7. Secured dates for neutral pulpits
8. Surveys closes out on September 16
 - a. Will need to be processed
9. Beyond Categorical Thinking training
 - a. Might be something some that people look into. If we didn't do this, it might disqualify us in the eyes of some applicants

Board votes unanimously to hold cottage meetings on Sept 30 and October 7.

Need to share the program calendar with the Board Committee so that they might select a free Sunday for candidate week.

7:30 By Law Amendments

Goals

1. Update on by law amendments process.
 - a. In process - Kim's aware and will be following up with Eunice
2. Are we still on target to propose the amendments by October's board meeting?

7:35 Nominating Committee Addition

Roshan Chaddha volunteered to be on the nominating committee which has only three members. We still haven't found a permanent treasurer. There will be other search and nominating needs also.

Goals

1. Vote on adding Roshan Chaddha to the nominating committee.
 - a. The board votes unanimously to add Roshan Chaddah to the nominating committee
2. Notify by law amendment committee to add or amend by law for adding nominating committee members in between annual meetings.

7:55 Membership Committee

Karen Hawley is stepping down. Raj Mehta has joined but cannot take on the coordinator role. Need to find someone to take on the coordinator role. It is the next important issue I want to focus on after minister search, RE, and social justice.

Goals:

1. Determine if we are going to ask the nominating committee to find someone for the coordinator role or if we already have someone in mind.
2. Who can review and schedule calendar for membership related events?
3. What can the board do to support the membership committee efforts for this year?
4. Who can take over the responsibilities that Karen has been doing?
5. Let's approach Koren about taking on coordinator position for Membership

Aside how were committees formed, how are folks approached.:

1. Interest would drive committee establishment
2. Other places would have a volunteer coordinator

3. Nominating committee and Membership would also find people to offer to a committee. If no, then ask nominating committee for someone to coordinate.
4. There's an art to an ask
 - a. Face to face
 - b. Put the value at the front of the ask

8:10 Transition Team for Rev. Alexa

Rev. Alexa requested to have a transition team and to meet with the transition team on a monthly basis.

Team : Bryan George, Gus Douoguih, Hannah Hamilton, Kristin Hamilton

Goals

1. Do we have enough members in the current/previous transition team?
2. How do we facilitate monthly meetings between Rev. Alexa and transition team?

Endowment Funds

1. Different funds purposes and limits
 - a. Membership
 - b. Music
 - c. Building
2. Need to refamiliarize everyone about the existence of these funds to bring this to the fore for the congregation.
 - a. It would be good define and elaborate what the funds are

8:15 Review action items from last meeting

Review any leftover action items from the last meeting [agenda and minutes](#).

8:25 Recap and Assign Action Items

8:30 Go over the Program Calendar

1. Need to make sure this month's and next month's are good to go
2. Go through it and finalize the mark ups
3. Get an owner for this (Albert ?)
 - a. Things like are we doing a Poetry Slam, etc.