

# AGENDA UUCS BOARD MEETING 2018-10-03

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## Template

Topic

Description

Goal

Comments

Action Items

## Attendance

- Rev. Alexa
- Board
  - Zubair Suri
  - Sharon Williams
  - Kim Fitzgerald

- Albert Pucio
- Hannah Hamilton (over Zoom)
- Other Committee Representatives
  - Mike McKay (Finance)
  - Yvonne Centala (Search Committee)

## 6:00 Dinner

- Thanks Kim!!!

## 6:30 Check-in

## 6:40 RE Update

### RE Coordinator Search Update

1. Have we found a RE coordinator yet?
  - a. Rachel Roman
  - b. May have to request she resign her Membership to take on the Religious Exploration coordinator
2. Reading of RE report
  - a. Children's attendance is good
  - b. Working on intergenerational Services
  - c. Adult RE class on Christian Mysticism
  - d. Multi-Gen event on Oct. 19 - need to get the word out on that
3. Is there any request for the board regarding RE coordinator search?
  - a. Just need to let them know that Rachel will not be able to maintain membership and be Coordinator

## 6:50 Search Committee Update

1. Survey; Excellent job requesting people in creating ways to fill out the survey. We should try to follow their example for other projects also. Received desired number of survey responses. Good results. Any surprises?
  - a. Good participation
    - i. Good spread of age of participants
  - b. Interesting responses
    - i. Collegial
    - ii. Older ministers are ok
    - iii. Diverse ministers are ok

2. Cottage Meeting: First meeting went well. Did we gather additional information not already covered by the survey?
  - a. Did we learn anything new?
    - i. Affirmed a lot of the information we gathered
    - ii. No need to know about background
      1. Personality and Life Experiences were more important
    - iii. Interfaith work/leadership would be appreciated
3. Collection of information from various groups: When will we provide the information to Jackie to publish on the web site?
  - a. When will this be provided by Jackie
    - i. Probably 24-48 hours after 2nd Cottage Meeting
4. Any other action items for the board?
  - a. Update in the bylaws?
    - i. Referring to calling a meeting to remove minister
    - ii. Updating it to 15 voting members
      1. To make it less capricious
  - b. Also contract and compensation package will be hashed/finalized next week
    - i. Deadline should be met
5. Also the application packet is being filled out
6. Question on Role of Politics in the Congregation
  - a. Might need to talk about how we define this
  - b. We need to be prepared to talk about it with our candidates
  - c. Bring this up in the Cottage Meeting

## 7:00 Finance Committee Update

Michael McKay will provide an update.

1. 32K in the bank (1.5 months)
2. 17K brought in from somewhere (from the school?)
  - a. Maybe not from the school (subtenant)
3. How the board can help
  - a. Make sure that people send in their pledges
  - b. Pledges are lagging
  - c. How to handle or account for late payments
4. Auction in November
5. Expense
  - a. 4500 over for minister payments
  - b. Mis-estimated the insurance line item
  - c. Might need to adjust budget
6. Questions to the board
  - a. What to do with the partner church funds
    - i. Spoke with Gus
      1. Some of the donors are anonymous

2. It should be alright for us to disburse these funds to needs (operations, social justice, etc)
  - b. Stewardship Chair
    - i. Nominating committee
7. Could be better locations for UUCS
  - a. Still receiving leads from the Church Realtor
  - b. Still need to form a committee
    - i. A candidate to lead is in mind (Paul might know who this is?)
    - ii. Might need to have no more than 1 finance member on this committee
8. Question on Endowment
  - a. Is the endowment allowed to be used for a downpayment or to relocation costs?
    - i. There might be some funds there that we can draw from under current bylaws
  - b. There is precedent on taking loans from the endowment however there's not much in those coffers
9. Question on the 17k
  - a. We were fortunate to have this, but what does the gap mean?
  - b. Is there a cash flow decrease of that should raise some flags?

## 7:15 Reallocation of leftover funds from Partner Church Program

1. Zubair discussed with Gus who was involved with the partner church program project we had some years ago. Gus said that most of the donors preferred to remain anonymous so he wouldn't know or couldn't tell who they were. Secondly it would be fine to reallocate these funds towards another social justice cause.
  - a. Gus says its find to reallocate
  - b. Need to speak with Linda Reeder
    - i. However she was okay closing that relationship
  - c. Maybe we need to consider rolling this over to a similar effort, there would be not resistance. But otherwise it should be fine
  - d. We should have a vote on this once Linda Weighs in
2. How much funds are needed to organize Gay Men's chorus event?
3. How much funds are needed to organize poetry slam? Sometime in 2019
  - a. \$1100
    - i. One month's collection ~\$250
    - ii. MCs - \$250
    - iii. Catering - not cheap
    - iv. Prize money
  - b. In the past, we hoped we would break even, that did not happen
4. Can we allocate the rest to Backpack Coalition?

## 7:20 Backpack Coalition

1. How are we doing?
  - a. Awareness / Promotion seems light
  - b. But we're getting food delivered
  - c. Still need someone to coordinate
  - d. We can try different things to get the word out
  
2. Did they receive the first check from UUCS?
  - a. \$381.86 collected
3. How can we involve more people and make it more prominent?
  - a. Different things to get the word
    - i. Ministry minute - dramatization
    - ii. Time for All Ages
4. Can we use the ministry minute to talk about Backpack Coalition if there is no other announcement to make?
  - a. Instead of making the same announcement every week for the offering, can we mention something different every week (or whenever we talk about the program) that is more current and closer to us - how many bags or meals we were able to pack, what percentage of the total are we able to contribute, etc. Case in point is how search committee made their announcements for filling out the survey.

### **Backpack Coalition - Board Update**

The Program has started well enough but there is a learning curve as with any social justice project. I expect that I am learning everyone's expectations including the Board's Expectation for this our only social justice project. I am sharing for full disclosure and transparency Ben's impressions and Shelly's impressions shared with me of how things are going. Ben and I need Clarification on Board's expectations on if we are doing the packing each week after services. He cannot do it every week. But, that was my understanding. I will do whatever he wants to do. I just need clarification.

I put up a Thermometer in front of the RE area to show the kids how we are doing and how they are doing. The big prize will be a Pizza party for all kids who participate.

### **Metrics**

UUCS has bagged 54 bags after 3 weeks.

18 Bags per week per week. This is an increase of 3 bags from last year.

**Number of Volunteers involved.** The Friedson Family (4) and the Lum Family (4) and Dorine DeConti. Ben Friedson has been dropping off the bags to the school. Bagging

for the last 2 weeks has been done that the Friedson house not at church. I asked Ben if all bagging can be done at the church. He said this is not possible without more volunteers. He doesn't have the time to get more volunteers. I can assist with this if the board wants packing to happen every week.

### **Financial Treasure:**

381.36 was collected this month for the backpack coalition according to Shelly's email.

### **Volunteer Needs:**

1 Bag Drop-off Volunteer (Monday Mornings after 8:45 am) - A volunteer to drive to Sterling Middle School and drop-off bags to the school on Monday morning. This is an ideal job for a church member who has a flexible schedule in the morning hours.

1 Volunteer to set up the table for bagging in the RE Fellowship area - (each Sunday after services) - (I will be helping out with this.)

1 Volunteer to set up a table to talk to Congregants in the Fellowship area on Sunday with a signup sheet.

### **Ben's Report**

Sharon,

We are a well oiled machine in regards to the volunteerism for this initiative between Dorine Diconti, Alyssa Lum and myself. Dorine is picking up each week and leaving at the congregation and then Alyssa and I will be alternating weeks to pack and deliver to the schools. The Lums have stepped up which is great.

I know that I can't commit to attending every week to the congregation to have the 15 bags packed on Sundays by different groups or members of the congregation. That is not realistic and will take more time trying to chase down volunteers or members to help. If this is the expectation than I will need to revisit my role. I agree we need everyone to feel involved. What I agreed to is to have key "moments" where we have members and the kids participate. As an example we will have social justice RE where we will be packing the bags.

I am happy to plan more of these moments throughout the year so the congregation feels more involved. As I stated we also have an open invitation to pack at the Backpack Coalition Monday nights for the whole county so we can have various covenant groups or others take part. I was under the impression

that everyone was feeling "taxed" by all the other obligations so we were trying to get the program off the ground before turning on other initiatives.

We have packed ~18 bags each week. Please pass along to the board and relay back if my expectations are not in line here.

Sounds like you would like to use this week to pack with the kids. If you are packing the bags this weekend with the kids that will work. I can pick them up later that Sunday if you leave back in the closet area once completed so I can get them to deliver.

Thanks Sharon for your support here!

Ben

### **Shelly's Report**

**From:** Shelley Tamres <[shelleytam@aol.com](mailto:shelleytam@aol.com)>

**Sent:** Tuesday, October 02, 2018 12:46 PM

**To:** 'Sharon Williams' <[williamssharon7511@gmail.com](mailto:williamssharon7511@gmail.com)>; 'Freidson, Ben' <[benfreidson@hotmail.com](mailto:benfreidson@hotmail.com)>; 'Nancy McCormick' <[nbmuus@verizon.net](mailto:nbmuus@verizon.net)>

**Cc:** ([kfitzger99@aol.com](mailto:kfitzger99@aol.com)) <[kfitzger99@aol.com](mailto:kfitzger99@aol.com)>

**Subject:** RE: Questions about Backpack Coalition Project

My understanding from a conversation on Sunday is that Ben has been taking the stuff home with him to pack the bags. So he needs to provide the bag number. Kim Fitzgerald and Paul Roche and I were talking about this and concluded that we want to see the congregation involved in packing the bags, probably for a short time after the service each Sunday. I suggested that someone could be asked to volunteer each week to drop the packed bags at the Freidson's for delivery to the school.

I only yesterday sent the info for the Sept collection to Nancy for payment and to Laura for announcement. I always wait till month-end...in this case I was waiting for the amount of the 5<sup>th</sup> Sunday collection for Minister's Discretionary so I can report all at once.

The Sept collection amount is **\$381.36**. It will be sent soon. I will start including you on the email I send about allocations to Nancy and Laura.

Shelley

## 7:30 By-Law Amendments

1. Review by-law amendments.

## 7:40 Nominating Committee

How is the search proceeding for:

1. Treasurer
  - a. Need to push this position as a non-finance heavy requirements
2. Membership committee coordinator
  - a. Let Membership team know that I (Albert) can fill in as coordinator
3. Pledge Drive: NEW - Brought forth by Paul Roche. Possible candidate suggestions by Paul
4. Reaching Kim will reach out to her candidates

## 7:50 Membership Committee

1. A meeting was held a couple of weeks ago but due to not enough notice only Koren was able to join.
2. Need to arrange another meeting so that Karen and Raj can also participate.
3. The board needs to fill in the role of coordinator until we find someone to take over that responsibility.
  - a. Let Membership team know that I (Albert) can fill in as coordinator

## 7:55 Stewardship Committee

1. Rev. Alexa we can look at pairs
2. Have the Nominating committee follow up Paul's suggestions

## 8:00 Review Events on Calendar for upcoming months

- Inquirer's conversations Oct. 7
  - Sharon will be there
  - Karen is scheduled to be there
- 10/14 - Membership Book Signing
- 10/19 - Halloween DeSpooked - Potluck

- 10/28 - Children's Naming

## 8:15 Review action items from last meeting

Review any leftover action items from the last meeting [agenda and minutes](#).

## 8:25 Recap and Assign Action Items

## 8:30 Review Backlog

Review items in [backlog](#) and prioritize for next time or discuss now if time allows.

- Board Covenant
- Communicate with UUA about Fair Share
  - UUA will factor in rent as mortgage
- Rev. Alexa just discovered a de-brief on her departure