

# AGENDA UUCS BOARD MEETING

November 6, 2019

## Attendance

Congregation-Board Meeting Time

Check-in

## Ministry Updates

- Finance

- Religious Exploration

- Committee on Ministry (COM)

- Renewal of Preliminary Fellowship

- Social Justice Activities

## Events

- Camping and First Outdoor Service

- Poetry Slam

- Leadership Development Workshop at UUCF

- Membership Committee

## Staff

## Other Topics

- Website Updates

- Real Estate Committee

- Another Whole Congregational Meeting

- Survey – Zubair to draft plan

- Review Program Calendar

- Review Pending Action Items

## Attendance

Board: Zubair Suri, Hannah Hamilton, Mark Lorenz, Kim Fitzgerald, Sharon Williams, John Botts, Susan Reese  
Minister: Rev Aileen  
Finance: Adam Winter  
Guests: Yvonne Centala

## Congregation-Board Meeting Time

## Check-in

## Ministry Updates

### Finance

1. Pledges
  - a. Current cash on-hand is sufficient to meet obligations.
2. Subtenants
  - a. Income
    - i. \$28k total annually. Was >\$30K last year
  - b. Discussion
    - i. Subtenant use of our building restricts our use of building, particularly for weekend events.
    - ii. Can we have less sub-tenants so we can have more of our own events?  
This is a question for finance and facility coordinators
3. State Corporation Commission
  - a. Annual report (for 2019) needs to be filed by January 31, 2020
  - b. Mark will investigation method for filing and complete the filing by the due date;

## Religious Exploration

1. Attendance for Sunday children's RE has been variable.
2. RE has reserved 4/18/2020 for a Multigen Swing Dancing event.

## Committee on Ministry (COM)

1. Just had their first meeting last month.
2. Going to introduce themselves to the congregation.

3. Planning to increase the size of COM.

## Renewal of Preliminary Fellowship

1. Mark will take the lead on following up with this activity to include creating a repository for collection of information to support writing of the evaluation form, providing interim feedback to the minister via the COM/board, and reminding the COM/board to collect data to support the evaluation.

## Social Justice Activities

1. Special Collections: We did not reassign the whole collection from a Sunday service last year for a special cause. We either dedicated the whole 1/3rd of the offering to a special cause instead of the usual recipient (e.g. backpack coalition). Or we collected at a separate event, e.g. Christmas eve collection for Beacon House. Or had a 2<sup>nd</sup> collection for the special cause. Or used the 5th Sunday Minister's discretionary collection for a special cause. Dedicating the whole offering from a regular Sunday service to a special cause adversely affects our budget. The board agreed to continue this practice.
2. Advertising
  - a. The board agreed that it was acceptable to advertise outreach events on electronic media, e.g. [The Burn](#), or meetup.
  - b. Cost for advertising should be included as part of the event budget.
3. Backpack Coalition, We committed to providing a certain number of meals, which is higher than the number last year. We may need to collect additional money (beyond the amount collected in the offering) to pay for the additional meals. Heather Suri will advise the board of needs.
4. Mobile Hope. We will ask Yvonne to let us know next steps for supporting this
5. Music.
  - a. Renew Music Director's contract for next year. Mark will work with Julia to get a signed contract.
  - a. We bought a new power amp for use in the sanctuary, using music designated funds. It has been installed.

## Events

## Camping and First Outdoor Service

1. Over 60 people participated in the camping and/or outdoor service
2. Feedback we positive
3. Board agreed that we should do this again next year, and we should make arrangements to reserve the location.

## Poetry Slam

1. Sharon is doing a great job of planning for the event.
2. Is it okay to include outside people in UUCS internal discussions about event planning and budgeting? Yes, for general event planning. However, we shouldn't discuss budget items with outside people.
3. Advertising: Make advertising part of event budget. Sharon needs to submit preliminary budget to the finance committee.

## Leadership Development Workshop at UUCF

1. Saturday, January 11, 2020 - 9:00 am to 4:00 pm EST @UUCF
2. Advertise and encourage congregants and new board members to go.
3. Should the nominating committee should take the lead on it? No, Zubair will take the lead.

## Membership Committee

1. Need a list of tasks or job description for the new (paid) role to support this committee.

## Staff

1. Rev Aileen says, "This is the best staff ever!"

## Other Topics

1. Pending Action Items
  - a. By-Laws updated? Yes.
  - b. Cluster Management communicated enough? Yes.

2. Real Estate Committee (potential members)

- a. Judy Gruner
- b. Terry Dick?
- c. Paul Roche?

## Review Program Calendar

1. [Program calendar](#)